



CYNTHIA A. HARDING, M.P.H.
Interim Director

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November 24, 2015

TO: Each Supervisor

FROM: Cynthia A. Harding, M.P.H.
Interim Director

**SUBJECT: NOTIFICATION OF THE USE OF DELEGATED AUTHORITY TO
ACCEPT A PROGRAM SUPPLEMENTAL AGREEMENT FROM THE
STATE OF CALIFORNIA DEPARTMENT OF TRANSPORTATION
ACTIVE TRANSPORTATION PROGRAM**

This is to notify you that I am exercising the delegated authority approved by your Board on May 5, 2015 to accept and implement a forthcoming supplemental agreement to the Master Agreement between the County of Los Angeles and the State of California, acting by and through its Department of Transportation (CalTrans) for the Active Transportation Program (ATP), in an amount estimated not to exceed \$1,445,000, for a 36-month term to be effective upon receipt of funding, to support the Unincorporated Los Angeles County Pedestrian Plans and Programs Project, subject to review and approval by County Counsel, and notification to your Board and the Chief Executive Office.

Under this delegated authority, I will accept and implement Program Supplement Agreement No. N97 to the Administering Agency-State Master Agreement No. 00307S from CalTrans in the amount of \$1,445,000, effective August 27, 2015 through August 26, 2018 to support the Unincorporated Los Angeles County Pedestrian Plans and Programs Project (Project).

The Department of Public Health has initiated a solicitation process to select qualified organizations to implement the Project, and will return to your Board in January 2016 to request authorization to execute the resulting contracts. The Project will incorporate a community-driven and culturally competent approach to pedestrian planning and program development in the following four unincorporated communities: Lake Los Angeles, West Whittier-Los Nietos, West Athens-Westmont, and Walnut Park. Project implementation will entail the development of pedestrian plans for these communities. The plans will include the identification of significant barriers to walking and needed infrastructure enhancements to improve connectivity in each community's pedestrian network and

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reduce the potential for pedestrian-related collisions. The Project will work to improve public health by promoting safe walking in the four unincorporated communities within the County, and is intended to primarily benefit priority populations including youth, seniors, transit users, people with disabilities, and low-income residents.

County Counsel has reviewed and approved the Program Supplement Agreement as to use and this delegated authority action.

If you have any questions or require additional information, please let me know.

CAH:vv
#03452

c: Chief Executive Officer
County Counsel
Acting Executive Officer, Board of Supervisors